

Owner Name:

Owner#:

Please provide the required documentation indicated below for the situation which best applies:

- To remit payment to the Estate pending probate preceding:**
  - Copy of the Death Certificate
  - Copy of the Letters Testamentary /Letters of Administration
  - Copy of the Last Will and Testament
  - Copy of the Order Admitting Will to Probate
  - Verification of the Tax ID of the estate (W-9 Form)
- To transfer the interest to the heirs if the decedent had a Will and probate is being conducted:**
  - Copy of the Death Certificate
  - Copy of the Last Will and Testament *recorded in the county where the property is located.*
  - Copy of the Order Admitting Will to Probate *recorded in the county where the property is located.*
  - Copy of the Letters Testamentary
  - W-9 Form completed by devisees
- To transfer the interest to the heirs if the decedent died without a Will (intestate) and the Estate is under Administration (Laws of Descent and Distribution will apply):**
  - Copy of the Death Certificate
  - Affidavit of Heirship *completed by an unrelated party who knew the decedent well, signed in the presence of a notary, and recorded, in the county where the property is located*
  - W-9 Form completed by heirs
- To transfer the interest to the heirs if the decedent died without a Will (intestate) and no administration will be had, or with a Will which will not be probated:**
  - Copy of Death Certificate
  - Copy of an Affidavit of Heirship *completed by an unrelated party who knew the decedent well, signed in the presence of a. notary, and recorded in the county where the property is located*
  - W-9 Form completed by heirs

**Mail Documents to:** BLUESTONE NATURAL RESOURCES II, LLC  
Two West 2<sup>nd</sup> Street, Suite 1700, Tulsa, OK 74103

**Email PDF Documents to:** [revenue@bluestone-nr.com](mailto:revenue@bluestone-nr.com)  
\*Place owner number and name in the subject line.

**Fax Documents to:** 918-392-9201

**NOTE:** Upon receipt by BlueStone, documents will be analyzed for correctness and completeness before transfers will be made.

**Enclosures**

- Affidavit of Heirship form
- W-9 Form
- County Courthouse information
- Other

*For questions or concerns call BlueStone Owner Relations at 918-392-9295 or visit the Owner Relations page of our website at [www.bluestone-nr.com](http://www.bluestone-nr.com) for frequently asked questions.*